



**September 21, 2024  
10:00 am Pacific time  
General Meeting**

**Hybrid  
(In-person OR Zoom)**

**ZOOM**

**Join Zoom Meeting**

[https://us02web.zoom.us/j/85651751571?  
pwd=JZaKpX75AY08hNk45aYYoBATyOzaNv.1](https://us02web.zoom.us/j/85651751571?pwd=JZaKpX75AY08hNk45aYYoBATyOzaNv.1)

Meeting ID: 856 5175 1571

Passcode: 811496

**IN PERSON**

**Highline College**

**2400 S 240th St**

**Building 21, Room 16**

**Des Moines, WA 98198**

(see pages 13-15 for directions)

*Trouble getting into the meeting?*

*Text Susan at 206-790-1133*

### Table of Contents

Pg	Content	Includes
2	President's Page	Pres. Letter Board & Committee Chairs
3	Events Calendar	Meetings, After-Meeting paint-ins,
4	Registration	Lynne Andrews
5	Membership	Birthdays, Sunshine, New Members, 2024 Membership Form, Website Password
6-7	Committee Reports	Membership, Nominating Education, Door Prize, Treasure Boxes
8-9	Secretary	Minutes
10-12	Treasurer Report	Budget-Actual, P&L Balance Sheet
13-15	Highline College	Parking, Campus Map, Driving Instructions

**After Meeting Class:**

**Taught by Georgia Magarrell!**



**Starts after meeting**

**Email [nwda.news@gmail.com](mailto:nwda.news@gmail.com) to register.**

## Note From our President

### Karla Linder

Another summer is almost over, and we can all come inside and paint again! At least I hope we do. At our last after-meeting painting class with Becky Albecke we had very few painters stay on to do the class. I think a few more people chose to view the recording at their convenience but the turn-out was dismal. I blame it on the sun!

Our next after-meeting painting class will be “Witchy Poo” taught by Georgia Magarrell. It is a Prudy Vannier design, and I encourage all of you to register for the class. Please keep an eye out for the class registration in your email. You can expect to receive the pattern and prep instructions with plenty of time to do your preparations.

Speaking of our next meeting, it is September 21<sup>st</sup>! We have procured a classroom at the Highline Community College with in-person/Zoom hybrid capability. The board is really dedicated to finding a good space for hybrid meetings 2-3 times a year that most of our local members can easily attend. The room is 116 in building 21, close to the parking lot, and there is a bathroom directly across the hall. I hope to see many of you there!

At the September meeting we will be forming a nominating committee to find candidates for our 2025 officers. It is a super simple service to do. We already have one carryover member, and we need two more members. The nominating committee contacts eligible members (members of two years or more) and asks them if they are willing and available to serve on the board. Easy peasy. Please consider participating in the short-term commitment.

Do you have ideas for seminars? For good teachers? Are you up for teaching a 3 hour after meeting class? We need input from you! NWDA belongs to you, and we, the board, want to do what you tell us. Let us know what you think about how we are doing and what could be better. Let’s all make the Northwest Decorative Artists successful and fun!



## 2024 Board of Officers

President	Karla Linder
VP / Pres. Elect	Nancy Welch
Secretary	Liz Carlson
Treasurer	Susan Treiber
Financial Secretary	Dawn Cutler
Membership	Ann Clardy
Membership Assist	Cheryl Smith
<b>Non-Voting Positions</b>	
Past President	Susan Treiber
Financial Agent	Kim Falk



## 2024 Committee Chairs

Door Prize	Dawn Cutler
Education	Dawn Cutler
Ethics: Board	Liz Carlson
Ethics: Member	Sue Holmes
Ethics: Member	Mary Ellerman
Five-Year Planning	Open
Photographer	Open
Parties (Picnic & Holiday)	Karla (Picnic)
Newsletter	Nancy Welch
Nominating Carryover	Susan Treiber
Promotion/Publicity	Susan Treiber
Service Project	Joy Halladay
Sunshine	Rose Frank
Birthday Cards	Sue Holmes
Webmasters	Kim Falk Monica Bayness

## Event Calendar Zoom (Pacific Time)

### May

- 18 NWDA General Meeting 10:00  
Paint-In with **Lorri Andrews**, My Whimsical Garden  
(starts after meeting)

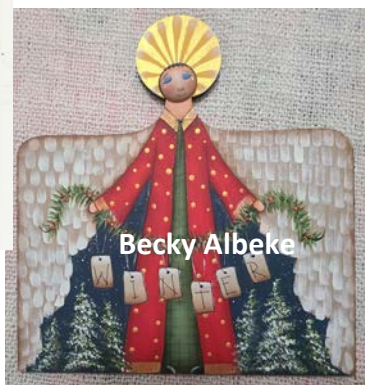
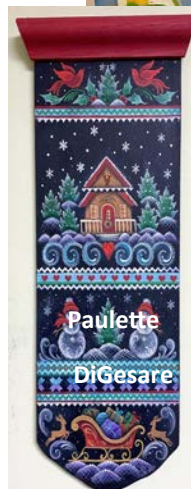


### June

- 9 NWDA Board Meeting 10:00  
15 **Paulette DiGesare**, Christmas at Moose Lodge

### July

- 20 NWDA General Meeting 10:00  
Paint-in with **Becky Albeke**, Christmas Angel  
(starts after meeting)  
21 NWDA Picnic at Karla's house!



### August

- 11 NWDA Board Meeting 10:00

### September

- 7 **Lynne Andrews!** project TBD  
21 NWDA General Meeting 10:00  
Paint-In with **Georgia Magarrell**, Witchy Poo (Prudy design)

### October

- 13 NWDA Board Meeting 10:00

### November:

- 16 NWDA General Meeting & Holiday Party 10:00  
Paint-In with **Bobbie Redington**, Bjorn Bear  
(starts after meeting)



### December:

- 8 NWDA Joint Board Meeting 10:00

### January 2025

- 18 NWDA General Meeting 10:00  
Paint-In TBD, starts after meeting  
25 **Paulette DiGesare**,  
Project TBD





**Lynne Andrews**  
**“Harvest”**

**Date:** September 7, 2024

**Time:** 9:00am Pacific time

**Location:** Zoom

**Medium:** Acrylic

**Included:** E-Pattern Packet + session will be recorded.

*Registration Opens:*

⇒ *NWDA Members: July 1st*

⇒ *Non-Members: July 15th  
(if space is available)*

**NWDA Member Rate:** \$30.00 (check) / \$31.59 (PayPal)

**Non-Member Rate:** \$41.95 (PayPal)

**Register for Lynne Andrews via PayPal here:**

<https://www.nwdecorativeartists.org/seminars>

To get the member rate, join NWDA (\$21.25 per calendar year)

**Or current NWDA Members (only) can register by mail:**

**Name:**

**Email:**

**Phone:**

**Make check payable to: “Northwest Decorative Artists”**

**Mail to: Dawn Cutler, 27709 NE 35th Street, Redmond, WA 98053**

# Membership



September		
Susan	Treiber	2
Bev	Starbuck	4
Cynthia	Coleman	17
Debbie	Suenram	17
JoAnn	Smith	20
Kathy	Murphy	24
Bowes	Pam	28
Phillips	Sandra	29
October		
Barb	Pearson	2
Rhonda	McKanna	3
Sherill	Martens	4
Carol	Voyles	9
Roxie	Mustizer	9
Marie	Forte	21
Cecelia	Denton	31
Rebecca	Kalous	27



Cards were sent to:

Gina de la Cruz  
Nancy Welch

If you know of a NWDA member in need of "Sunshine," please be sure to contact our Sunshine Chair, Rose Frank at [rocknrnr@comcast.net](mailto:rocknrnr@comcast.net) so we may send cards .



Amy Montgomery  
Brenda Olsen  
Cindy Hughes  
Donna Capps  
Gail Super  
Rebecca Kalous



**New Password for Website:**

**Iris24**



## Northwest Decorative Artists 2024 Membership Application

Please complete this form and RETURN it to our Financial Secretary below when joining or renewing.

<b>Name (first, last):</b>		<b>Phone:</b>	
<b>Street Address:</b>		<b>Birthday:</b>	(month/date)
<b>City, State, ZIP:</b>			
<b>E-mail Address:</b>		<input type="checkbox"/> <b>New</b>	<input type="checkbox"/> <b>Renewal</b>

**Optional: To be listed as a Teacher on our Website, complete the following:**

**Name & Credentials (as you want to be**

**Email/Website**

**Zoom Classes**  **In-Person Classes**

NWDA Calendar Year Membership costs: \$20.00 (when paid via check) / \$21.25 (when paid via PayPal)

**Make check for \$20.00 payable to "Northwest Decorative Artists" and mail it along with this form to:**

**Dawn Cutler \* 27709 NE 35th St \* Redmond, WA 98053 Questions? email: [wawwdamembership@gmail.com](mailto:wawwdamembership@gmail.com)**

# Committee Reports

## Membership Ann Clardy

As of August 25 we have 113 members, which includes 6 new members since the last newsletter!

## Note about PayPal Susan Treiber

If you accidentally pay twice for your membership dues, or for an NWDA workshop, please do not put an incident in with PayPal. Just send a note to [nwdaseattle@gmail.com](mailto:nwdaseattle@gmail.com) and I will issue a refund to you promptly.

## Door Prize - Dawn Cutler

We will be Spinning-the-Wheel at the meeting on September 21st for the door prize. You must be present at the meeting to get your name on the wheel. If your name is chosen, you win your choice of \$25 toward a NWDA workshop or a \$25 e-gift card of your choice from Michaels, Joann's etc. Our last winner was Janie Sevela.



## Education - Dawn Cutler

We are excited for our upcoming class with Lynne Andrews' teaching her beautiful fall design. Registration is still open and the class will be recorded if you can't make it the day of the class. We have had a great year of seminars and look forward to more in 2025, which includes Paulette DiGesare who will be back in January to kick off the new year!

## Nominating Committee

It is time to form the nominating committee who will nominate a slate of candidates to run for board positions in 2024.

The nominating committee consists of a carryover person (from the previous year) who becomes the chair plus two persons selected at the September general meeting. Karla Linder was the carryover last year and we were unsuccessful in forming a committee, so she did the entire nominating function herself. She is not eligible to be the nominating chair again this year and the board appointed Susan Treiber to fill that position.

At the general meeting in September, we will be looking for 2 persons to assist in finding candidates to run for board positions, which are announced in November. This involves reaching out to members eligible to be on the board that are active in our group and is not a huge task. Please consider supporting our group by volunteering to be on this committee!

## Treasure Boxes

Joy Halladay



Our service project for a number of years has been to paint Treasure Boxes to donate to Shriners Children's Spokane. The Spokane, WA Shriners Children's hospital treats children up to the age of 18 with Spine and Spinal Cord Injuries, Cerebral Palsy, Clubfoot, Pediatric Orthotic and Prosthetics, Fractures, and other serious mobility issues.

**Boxes:** Our treasure boxes are painted on document or photo boxes, purchased from craft stores. Size is approximately Size: 11.2" x 7.8" x 4.5".



### Get reimbursed for the boxes

You can get reimbursed for boxes donated to Shriners' by emailing a Reimbursement Request Form with your receipt to Susan at [nwda.news@gmail.com](mailto:nwda.news@gmail.com). The Reimbursement Form is located on our website in the "Members Only" section (password Iris24).

### Patterns

Patterns should be suitable for a child up to the age of 18, We have children's patterns available located on our website at <https://www.nwdecorativeartists.org/> under the "Resources Tab." Look for the turtle with the balloons. You can also use your own pattern, but we ask that they be suitable for children 18 and under and you not use commercialized designs such as Disney, etc.

**Finishing:** The boxes must be varnished. DecoArt Dura Clear Matt works really well with 1 coat. Please air them out really well if you use spray varnish.

**Who to give the box to:** Boxes can be dropped off at Joy Halladay's home in Mountlake Terrace, WA. Please Call or Email Joy to arrange. **Phone:** (425) 776-4833 **Email:** [halladayjoy@gmail.com](mailto:halladayjoy@gmail.com)

# NWDA General Meeting Minutes

NW Decorative Artists General Meeting Minutes

Date: July 20, 2024

Start Time: 10:03AM

**Quorum:** No (required 21members to attend)

**Attendance:** 2024 Board Members: Karla Linder, President, Nancy Welch, Vice President, Liz Carlson, Recording Secretary, Dawn Cutler, Financial Secretary, Ann Clardy, Membership, Cheryl Smith, Membership Assistant, Susan Treiber, Treasurer, and Kim Falk, our Financial Agent, were in attendance.

**Others in Attendance:** Janie Sevela, Judy Fischer, Rose Frank, Becky Albeke, Sue Holmes, Joy Halladay and Kay Jenne (Guest). Becky Albeke is joining us today for the first time as a new member. Welcome Becky.

**May 2024 Meeting Minutes:** The Minutes will stand as published in the July newsletter.

**Financial Report:**(Susan Treiber) Susan discussed the documents shown in the July newsletter. Judy asked for clarification about website charges. It is paid every other year, but it was paid on Monica's personal credit card instead of on a NWDA credit card. We need to see if the bank can issue a credit card with Kim's name as Financial Agent or the Group Name.

The Financial Reports will stand as published in the July newsletter.

**Presidents Report:** (Karla Linder) We are having a picnic tomorrow at my house by the pool and hot tub. There will be a table of giveaways. So far 13 people are coming. There will be grilled chicken and brats. Bring side dishes and desserts.

The website has been updated under the Resources tab to include teacher names.

The password

is **Iris24**.

## **Committee Reports:**

**Education Chair:** (Dawn) We had a fun class with Paulette (Christmas at Moose Lodge Class). The September class, Lynne Andrews' Harvest, just opened for registration. 12 have signed up so far, we need 20 to break even. In January we will be hosting Paulette once again. If you know of a teacher that you would like us to bring in for a seminar, send Dawn an email.

**Membership:** (Ann Clardy)) We currently have 107 total members, 36 are new this year.

**Newsletter** (Nancy Welch) Deadline for submissions the next newsletter is August 1<sup>st</sup>.

## **2024 Program Paint ins: (Nancy Welch)**

Today's after-meeting session will Becky Albeke painting with us "Christmas Angel." We are going to paint along with her. 10 people have signed up for today.

Upcoming workshops - Sept: Georgia Magarrell "Witchy Poo" (Prudy design) Nov: Bobbie Redington "Bjorn Bear"

If you would like to teach something for next year, please contact Nancy.

**Sept. 2024 | Page 8**



## Minutes continued

**Sunshine:** (Rose Frank): Nothing to report, currently!

**Birthday Cards:**( Sue Holmes): Sending out cards!

**Publicity and Promotion:** (Susan) Still posting to other Facebook pages. Just started posting on Lynne Andrews' page to generate interest in our workshop.

**Treasure Boxes:** (Joy Halladay) Please keep sending the boxes. Still have boxes, going to take them over next week. Rose asked if there was a way to update the picture of the Treasure boxes on our newsletter – it is kind of old. Can someone take a picture of the boxes before they are turned over to the Shriners?

**Website:** (Kim Falk) Monica is still working on the website. Kim has not received her training yet from Monica. No change from last time.

**Other Committee Reports:** Karla announced that we have an open committee position for the Holiday Party. The Holiday Party will be virtual and needs a chairperson. If you are interested, please let Karla know.

### Old Business

(Karla) We have the results from the survey that was sent out about the hybrid meetings.

31 surveys were sent out.

20 were returned.

5 people (25%) of the responders said they only wanted Zoom.

9 (45%) said they would not come if the meeting was in Edmonds

No one said they did not drive on the freeway or did not have transportation.

Locations investigated for inperson hybrid meetings: Tukwilla Community Center, Sea Tac Community Center, Renton Community Center, Edmonds Art Center.

The Board decided it would be beneficial to hold our General Meetings in person with a hybrid option 2-3 times a year alternating loations between north and south. We will continue to look for other locations also.

### New Business

(Nancy)

What kind of after-meeting program classes would you like to see? Watch for a survey coming soon for what you would like to see.

Do we want to meet in person with the hybrid format? We had 8 members in-person at our last "hybrid" meeting. Is it worth the cost? A survey will be sent out to members asking their preference.

**Spin the Wheel:** (Dawn)

If your name is chosen, you win your choice of \$25 toward a NWDA workshop or a \$25 e gift card of your choice from Michaels, Joann's etc. Today's winner was **Janie Sevela**. She selected \$25 gift card from Michaels.

### Show and Tell:

The following ladies had pieces of art to show us this week: Kim, Liz and Cheryl. Judy brought more painted Treasure Boxes that she and Mary Ann Campbell painted. Thank you all for sharing your treasures with us.

The Meeting was adjourned at 10:53AM Pacific Time.

Liz Carlson

Recording Secretary

## Northwest Decorative Artists

INCOME 2024	BUDGET voted on 1/19/24	ACTUAL as of 7/31/24	
<b>INTEREST INCOME</b>			
Interest from Savings Account	2.00	237.65	
<b>MEMBERSHIP INCOME</b>			
Dues	1800.00	502.50	<i>We collect most dues at end of yr</i>
<b>SEMINAR INCOME (includes refunds)</b>			
Seminars-ZOOM mtgs	3500.00	2458.01	<i>We collected part of the gross last year</i>
Paulette - Moose Lodge (\$1443.05)			<i>Gross \$1474.65, Profit \$660</i>
Paulette -Slovakian Floral (-\$20.30)			<i>Gross \$1055.75, Profit \$365</i>
Rosemary West (\$429.80)			<i>Gross \$774.30, Profit \$235</i>
Lynne Andrews (\$563.51)			
<b>REFUNDS</b>			
Refund Miscellaneous		0.00	
Membership Overpayment -returned		1.25	
<b>WAYS &amp; MEANS INCOME</b>			
Advertizing Income	-		
<b>TOTAL INCOME</b>	<b>5,302.00</b>	<b>3199.41</b>	
<b>EXPENSES 2024</b>			
<b>BANKING EXPENSES</b>			
Bank Charges including PayPal Fees	375.00	168.42	<i>PayPal Fees</i>
<b>INSURANCE, TAXES, LEGAL EXP.</b>			
Incorporation/Legal for 501 ©	20.00		
Insurance	280.00		
<b>MISCELLANEOUS EXPENSES</b>			
Holiday Party Committee	240.00	90.00	<i>Expenses for 2023</i>
Miscellaneous Expense		100.00	
Membership Committee	25.00		
Office Supplies	150.00		
Postage	28.00		
Service Proj. (treasure boxes & cards)	200.00		
Sunshine (incl Birthday Cards)	300.00	256.61	
Website (incl. WiX, Zoom, Domain)	250.00	556.70	<i>WiX \$380.01 + Zoom \$176.69</i>
<b>NEWSLETTER</b>			
Newsletter Expense	25.00		
<b>PROGRAM EXPENSE</b>			
Hostess Committee	100.00		
Door Prize & Incentives	175.00	25.00	
After Mtg Teaching Fees	900.00	600.00	
<b>RENT EXPENSE</b>			
Rent (\$30/hr) Meeting Location	1250.00	185.00	<i>March meeting</i>
<b>SEMINAR EXPENSES</b>			
Teaching Fees -Seminars	3000.00	1870.00	
Paulette -Moose Lodge (\$680)			
Paulette-Slovakian Floral (\$690)			
Rosemary West (\$500)			
<b>TREASURER AND TAX EXPENSES</b>			
	0.00		
<b>TOTAL EXPENSE</b>	<b>7,318.00</b>	<b>3851.73</b>	
<b>NET INCOME (LOSS)</b>	<b>-2,016.00</b>	<b>-652.32</b>	

**Northwest Decorative Artists**  
**Balance Sheet**  
As of July 31, 2024

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	<u>Jul 31, 24</u>
<b>ASSETS</b>	
Current Assets	
Checking/Savings	
<b>CASH</b>	
Key Bank Savings 3420	39,409.04
Key Bank Checking	273.31
Pay Pal Account	1,138.26
<b>Total CASH</b>	<u>40,820.61</u>
<b>Total Checking/Savings</b>	<u>40,820.61</u>
<b>Total Current Assets</b>	<u>40,820.61</u>
<b>TOTAL ASSETS</b>	<u><b>40,820.61</b></u>
<b>LIABILITIES &amp; EQUITY</b>	
Equity	
Unrestrict (retained earnings)	41,472.93
Net Income	-652.32
<b>Total Equity</b>	<u>40,820.61</u>
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<u><b>40,820.61</b></u>

**Northwest Decorative Artists**  
**Profit & Loss**  
 January through July 2024

	Jan - Jul 24
Ordinary Income/Expense	
Income	
<b>INTEREST INCOME</b>	
Interest from Savings Acct	237.65
<b>Total INTEREST INCOME</b>	237.65
<b>MEMBERSHIP INCOME</b>	
Membership Dues Income	502.50
<b>Total MEMBERSHIP INCOME</b>	502.50
<b>SEMINAR INCOME</b>	
Paulette DiGesare #2	1,485.00
Lynne Andrews	563.51
Paulette DiGesare	-20.30
Rosemary West	429.80
<b>Total SEMINAR INCOME</b>	2,458.01
<b>REFUNDS</b>	
Refund Miscellaneous	0.00
Membership Overpayment	1.25
<b>Total REFUNDS</b>	1.25
<b>Total Income</b>	3,199.41
<b>Gross Profit</b>	3,199.41
Expense	
<b>BANKING EXPENSES</b>	
PayPal Fees	168.42
<b>Total BANKING EXPENSES</b>	168.42
<b>MISCELLANEOUS EXPENSE</b>	
Holiday Party Committee	90.00
Miscellaneous Exp.	100.00
Sunshine Committee	256.61
Website Committee	556.70
<b>Total MISCELLANEOUS EXPENSE</b>	1,003.31
<b>PROGRAM EXPENSES</b>	
After Meeting Class Expense	600.00
Door Prizes Expense	25.00
<b>Total PROGRAM EXPENSES</b>	625.00
<b>RENT EXPENSE</b>	
Rent, Meeting Location	185.00
<b>Total RENT EXPENSE</b>	185.00
<b>SEMINARS EXPENSE</b>	
National Teacher Expense	
Paulette DiGesare #2	680.00
Seminar Expense - Rosemary West	500.00
Seminar Exp - Paulette DiGesare	690.00
<b>Total National Teacher Expense</b>	1,870.00
<b>Total SEMINARS EXPENSE</b>	1,870.00
<b>Total Expense</b>	3,851.73
<b>Net Ordinary Income</b>	-652.32
<b>Net Income</b>	-652.32

## Highline College

2400 S 240th Street  
 Building 21, Room 16  
 Des Moines, WA 98198



Follow directions to S. 240th street and then the South Parking Lot. You can find handicap parking close to building 21 in the orange section. Be sure and stop at the machine labeled P on the Map and purchase a parking permit to put on your dashboard.



### Daily Parking Permits

There is a small parking fee. They don't typically hand out parking tickets on the weekend but that is not a guarantee. So, best to purchase the \$3 parking pass from one of the machines. They are for students, employees, and visitors.

**Daily parking permits must be displayed face-up on your vehicles dashboard, visible from the outside, and you may only park in designated general parking areas.**

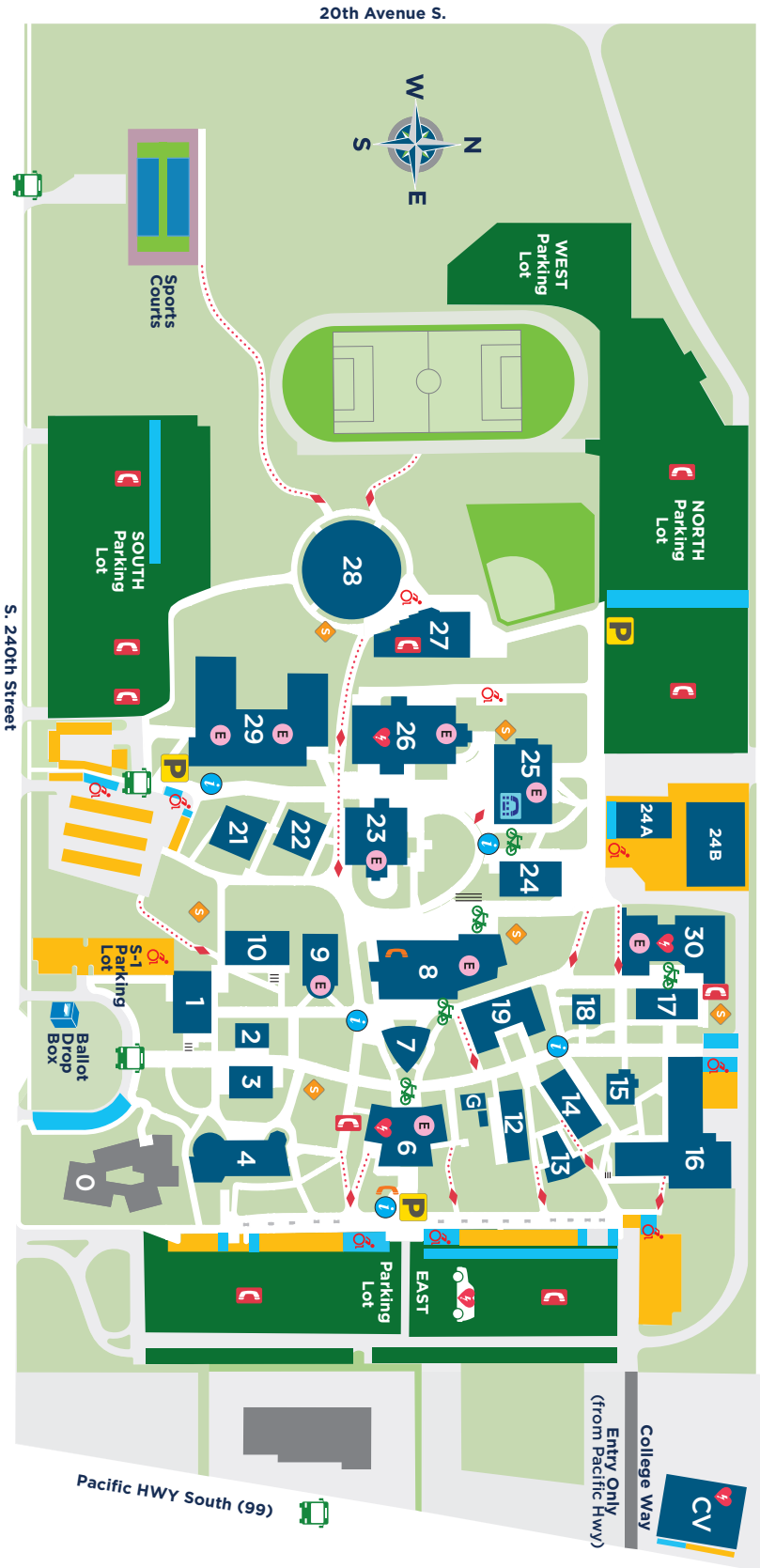
- **Find a machine** near the entrance of Building 6 in the East parking lot, at the entrance of Building 29 in the South parking lot, and adjacent to the baseball field in the North parking lot.
- Pay with three \$1 bills or credit card. **Machines do not give change.** Exchange coins or large bills at the Cashier Office in Building 6.

### Painters Check List for In Person Meeting – What to bring

This class will be taught on Zoom. The classroom has a large monitor on the wall. You will be able to watch Georgia's presentation on that, and see the Zoom participants, just like viewing it from home, except on the wall. Items to bring:

<input type="checkbox"/> Sack Lunch	<input type="checkbox"/> Baby wipes
<input type="checkbox"/> Drink of Your Choice	<input type="checkbox"/> Apron
<input type="checkbox"/> (Optional) Snack to Share (include serving utensil)	<input type="checkbox"/> Palette paper
<input type="checkbox"/> Table Cover	<input type="checkbox"/> Tape
<input type="checkbox"/> Plastic bag for your table trash	<b>The Board will bring the following:</b>
<input type="checkbox"/> Water container	<input type="checkbox"/> Laptops
<input type="checkbox"/> Seat cushion	<input type="checkbox"/> Surge Protectors
<input type="checkbox"/> Paper towels	<input type="checkbox"/> Hair Dryers
<input type="checkbox"/> Q Tips	<input type="checkbox"/> Paper Plates, Napkins, Plastic Utensils

# Campus Map



## HIGHLINE COLLEGE MAP KEY

Parking Pay Station	General Parking
Restricted: Disabled, Carpool	Faculty/Staff Parking
Bus Stop	Bike Racks
Disabled Parking	No Wheelchair Access
Elevators	Emergency Phone
Public Phone	TTY/VP
Info Kiosk	Smoking Area
AED Automated External Defibrillator	<small>*Daily/Visitor parking is \$2 for the entire day (until 10 pm). Please use the general parking areas.</small>

### SERVICE/AREA BUILDING

ABE / ESL / Registration & Instruction	19
Academic Advising	6
Academic Affairs VP	9
Access Services / ACHIEVE (5th Floor)	25
Admissions Department	6
Administrative Services VP	12
AED Locations	6, 26, 30, CV, MAST
Alumni Relations	CV
Art Gallery and Art Studios	16
Athletics / Locker Rooms	27
Basic Food Employment & Training (BFET)	1
Board Room	12
Bookstore	8
Budget Office	12
Career and Student Employment (CASE)	6
Cashier Office	6
Center for Leadership & Service	8
Central Washington University	29
Child Care Center	0
Classrooms	1, 3, 10, 13, 14, 16, 17, 19, 21, 22, 23, 29
Communications and Marketing	CV
Community & Employment Services (5th Fl)	25
Computer Labs	29, 30

Conference and Event Services	8
Conference Center	2
Cooperative Education	CV
Cooperating Education	9
Counseling Center	6
Deliveries (north side)	25
English as a Second Language (ESL)	19
Entry Advising	6
Facilities	24
Faculty Offices	15, 16, 18, 19, 26, 29
Financial Aid	6
Financial Services (1st Floor)	25
Fitness Center	26
Food Services:	
Community Pantry	16
Fireside Bistro	8
Foundation	CV
GED Info / Registration / Classes	19
Greenhouse	9
Grounds Shop	24A
Health and Life Sciences Building	26
Higher Education Center	29
Human Resources	12
Information Technology Services	29, 30

Institutional Advancement VP	CV
Institutional Research	9
Inter-Cultural Center	9
International Student Programs (5th Floor)	25
Learning and Teaching Center	9
Lecture Hall	7
Library	25
Mail Room (1st Floor)	25
Maintenance Building	24B
Math Resource Center (6th Floor)	25
MESA Program (6th Floor)	25
Multicultural Affairs	8
Outreach Services	CV
Parking Pay Station	6, 29, north parking lot
Pavilion	28
Performing Arts Center & Theatre	4
Placement and Testing Center	1
Pre-College Studies	19
President's Office	12
Print Services	16
Public Safety & Parking	6
Purchasing Office (1st Floor)	25
Quiet Reflection Room	23
Registration and Records	6
Running Start	6
Small Business Development Center	CV
StartZone	CV
Student Housing (Campus View)	CV
Student Services VP	6
Student Union	8
Support Center	1
TTY / VP (Video Phone)	25
Transfer Center	6
Transition Success Center	1
TRIO Student Support & Retention Svcs	6
Tutoring Center (6th Floor)	25
Umoja Black Scholars Program (6th Floor)	25
Veterans Services	6
Wellness Center	26
Women's Programs / WorkFirst	6
Workforce Education Services	1
Writing Center (6th Floor)	25

### RESTROOMS

<b>PUBLIC</b>	3, 4, 6, 8, 10, 13, 17, 19, 25, 26, 27, 29, 30
<b>ALL GENDER</b>	1, 9, 27, 29, 30, MAST, The Hub

# Directions & Parking

## Highline Main Campus

South 240th Street  
& Pacific Highway South  
Des Moines, WA 98198

**(206) 878-3710**

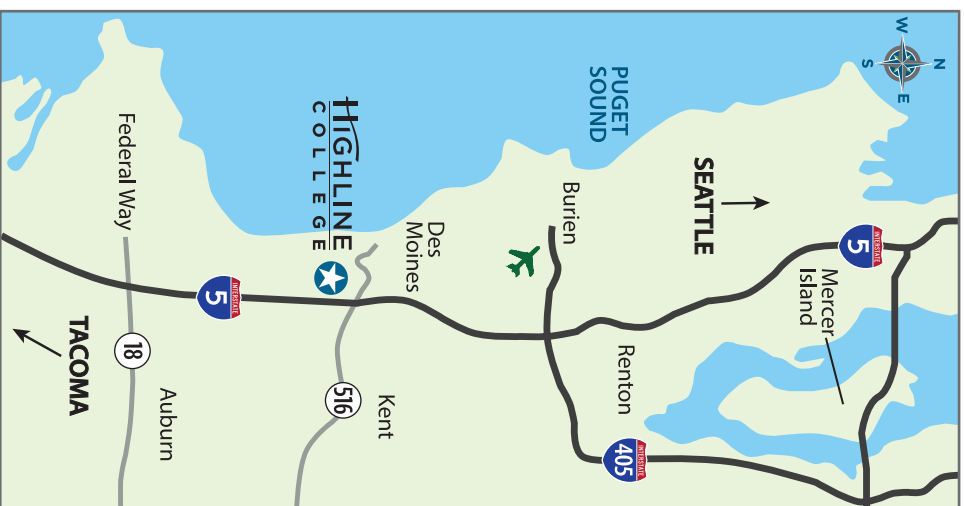
TTY (206) 870-4853  
VP (866) 327-6856 or  
(253) 237-1106

### From Interstate 5, take exit:

**149**  
(if you are coming from Seattle)

**149B**  
(if you are coming from  
Tacoma)

- Proceed west on Kent-Des Moines Road to Pacific Highway South
- Turn left (south) onto Pacific Highway South
- Turn right (west) onto South 240th Street
- Entrance to east, south and administration parking lots are on the right
- Entrance to north parking lot is off 20th Avenue South



[highline.edu](http://highline.edu)

**EMERGENCY ASSISTANCE**  
**(206) 592-3218**

**Public Safety Office**  
**Building 6, Room 105**

## Highline MAST Center

**Marine Science and  
Technology Center**

28203 Redondo Beach S.  
Des Moines, WA 98198

DO NOT park in Salty's lot;  
use municipal lot across the street.

### From Interstate 5, take exit 147

- Turn right (west) onto 272nd Street
- Remain on this road until it reaches the water and turns into Redondo Beach Drive South
- Turn left (south) with the road, continue past Salty's to the Highline College dock/ MAST Center

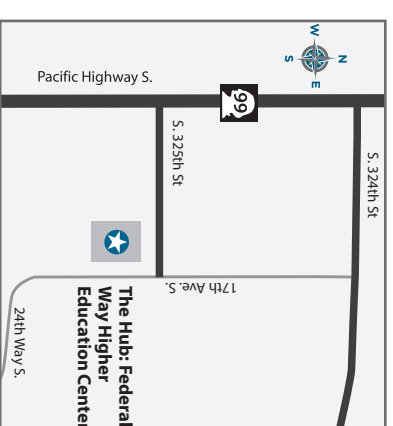


[mast.highline.edu](http://mast.highline.edu)

## The Hub: Federal Way Higher Education Center

1615 S. 325th St.  
Federal Way, WA 98003

The Hub offers post-secondary and adult education opportunities to learners in Federal Way and throughout South King County.



[fwhub.org](http://fwhub.org)

## CAMPUS PARKING INFORMATION

Vehicles parked on campus must display a valid parking permit. Permits are required for both day and night parking. You may purchase your parking permit when you register for classes or you can purchase a daily parking pass from the ticket machines in

the East, South, and North lots. Public Safety is located on the lower level of Building 6 and can be reached at (206) 592-3218.

For parking prices and additional information, visit:  
[adminservices.highline.edu/  
public-safety/parking](http://adminservices.highline.edu/public-safety/parking).

NWDA Newsletter  
c/o Susan Treiber  
3028 206th St SW  
Lynnwood WA 98036

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